

Maine Township Board Meeting April 28, 2020

Maine Township Special Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:  
<http://mainetown.com/board-meetings/>

Indexed agenda at:

[https://mainetown.com/wp-content/uploads/2020/04/agenda\\_20-04-28.pdf](https://mainetown.com/wp-content/uploads/2020/04/agenda_20-04-28.pdf)

NOTE: Maine Township is committed both to open, transparent government, and to stopping the spread of COVID-19. To facilitate this, this Regular Board meeting will be held electronically, but equally transparently. We encourage the public to participate in our meeting electronically by joining our Zoom meeting. The link is

<https://zoom.us/j/91723455210?pwd=Qitoa1JabE1Fc1NRZXBodUI5YjFTZz09> and also through our website.

Board Members Present and other Elected Officials: Trustees: Jones, Carrabotta, McKenzie and Sweeney, Supervisor Morask, Clerk Gialamas, Assessor Moylan Krey and Highway Commissioner Kazmierczak

Others in Attendance: Keri-Lyn Krafthefer, Dayna Berman, Catherine Sbarra, John Moran, Doriene Prorak, Richard Lyon, Michael Samaan, Annette Carrabotta, Earl Wilson, Alicia Bailey and Wiesia Tytko

Supervisor Morask called the meeting to order at 7:43 p.m., Clerk Gialamas led the Pledge of Allegiance and called the roll.

Agenda Item: Brief Presentation Catherine Sbarra/HRB Solutions regarding Insurance

Catherine Sbarra, CEO/Senior Benefits/Facility Advisor from HRB Solutions reported that the Maine Township and Maine Township Highway Department Health Insurance is up for renewal and she explained the negotiated rates from BlueCross BlueShield, Humana and United Healthcare. She explained the options for PPO and HMO Grandfathered Rates, the Renewal and Large Claim Data and Marketing, the 2020 Dental plan options, the Vision plan providers and the Life insurance recommendations. Ms. Sbarra also mentioned other carriers plans.

Ms. Sbarra recommended staying with the BlueCross BlueShield of Illinois Grandfather plan with the final rate increase of 2.90%.

There were numerous questions and Supervisor Morask thanked Ms. Sbarra for her presentation and a great job.

See video at 47:07.

Agenda Item: Approval of Minutes of March 23, 2020 Special Board Meeting

Trustee Sweeney Motion to waive the reading and approve the minutes of the March 23, 2020 Special Board Meeting.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of March 31, 2020 Bill Pay Review

Trustee Jones Motion to waive the reading and approve the minutes of the March 31, 2020 Bill Pay Review.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Trustee Sweeney asked to see the contracts of the Accountants Evans, Marshall & Pease, PC and Chris Scalet.

Agenda Item: Approval of Minutes of March 31, 2020 GTF & GA Budget Hearing

Trustee Sweeney Motion to waive the reading and approve the minutes of the March 31, 2020 General Town Fund and General Assistance Budget Hearing.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of March 31, 2020 Road District Budget Hearing

Trustee Carrabotta Motion to waive the reading and approve the minutes of the March 31, 2020 Road District Budget Hearing.

Trustee McKenzie Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of March 31, 2020 Board Meeting

Trustee Jones Motion to waive the reading and approve the minutes of the March 31, 2020 Board Meeting.

Trustee McKenzie Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of April 9, 2020 Special Board Meeting

Trustee McKenzie Motion to waive the reading and approve the minutes of the April 9, 2020 Special Board Meeting.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated April 3, 2020 and April 17, 2020 and General Assistance checks #52626 through check #52694 in the amount of \$44,351.48.

Trustee McKenzie Motion to approve.

Trustee Carrabotta Second

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated April 3, 2020 and April 17, 2020 and Road District checks #21316 through check #21352 in the amount of \$95,775.79.

Trustee Carrabotta Motion to approve.

Trustee Sweeney Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated April 3, 2020 and April 17, 2020 and General Town Fund checks #57667 through check #57730 in the amount of \$256,770.97.

Supervisor Morask Motion to approve.

Trustee Sweeney Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Public Participation

There were no public comments at this time.

Agenda Item: Personnel, Recovery Connection Peer Support Advocate/Part Time Position

Supervisor Morask proposed hiring Brendan Carey for the peer support advocate in Recovery Connection. Brendan Carey's resume was included in the Board packet and he will be replacing Terry Donnelly who recently resigned. This is a part-time position but in these unprecedented time Brendan will be working in the Food Pantry.

See video at 1:50:13.

Supervisor Morask	Motion to hire Brendan Carey as the Peer Support Advocate in Recovery Connection Department with \$15.00 per hour, for 19 hours a week and no benefits.
Trustee Carrabotta	Second.

Discussion.

Trustee Carrabotta	Motion to table the previous motion.
Trustee McKenzie	Second.

Motion on a roll call vote as follows:

Supervisor Morask	No
Trustee Jones	No
Trustee McKenzie	No
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion failed.

Supervisor Morask	Motion to amend the first motion to temporarily hire Brandan Carey for Food Pantry associate, for 2 months, for 19 hours per week at \$15.00 per hour starting immediately.
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Trustee Sweeny suggested reducing the work hours to 10 per week.

Supervisor Morask	Motion to amend the first motion to temporarily hire Brandan Carey for Food Pantry associate, for 2 months, for 10 hours per week at \$15.00 per hour starting immediately.
Trustee McKenzie	Second.

Motion on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	No
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Old Business, Presentation and Approval of General Town Fund & General Assistance Budget 2020-21

Supervisor Morask stated that Administrator Berman revised the budget discussed on March 31<sup>st</sup>. She added that the proposed budget is \$120,500.00 lower than the previous budget and reflects closer to the 2019-20 Town Fund and General Assistance "Actuals" as the board of trustees requested.

See video at 2:27:03.

Supervisor Morask	Motion to approve the Maine Township Ordinance 2020-2, Budget & Appropriation Ordinance for 2020-2021 as presented.
Trustee Jones	Second.

Discussion.

Trustee Carrabotta Motion to table approving of General Town and General Assistance Fund Budget.

Trustee Sweeney Second.

Motion on a roll call vote as follows:

Supervisor Morask No

Trustee Jones No

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

There were several questions asked by Trustee Sweeney.  
See video at 2:50:58.

Agenda Item: Old Business, Presentation and Approval of Road District Budget 2020-21

Supervisor Morask Motion to approve the Maine Township Road District Ordinance 2020-RB-1, Budget & Appropriation Ordinance for 2020-2021 as presented.

Trustee Jones Second.

Highway Commissioner Kazmierczak stated that the submitted budget is approximately \$82,000.00 less than the budget proposed last month. Two years ago, the salary line items were \$539,000.00 and this year they are \$496,560.00. Reductions were made in health insurance, contractual services, commodities, capital outlays and salaries.

See video at 2:55:48.

Discussion.

Trustee McKenzie Motion to table approving of Road District Fund Budget.

Trustee Sweeney Second.

Motion on a roll call vote as follows:

Supervisor Morask No

Trustee Jones No

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: New Business, Estimate for Plastic Shields/Public Area Counters

Supervisor Morask stated that we are looking forward to reopening our building and making our staff and residents safer. She is proposing plastic shields be installed in the public areas. The Assessor's office also requested a countertop extension for better and safer service.

Supervisor Morask thanked Dorienne Prorak and Michael Samaan for a wonderful job they did working on this project and obtaining estimates from three companies: Addison Woodworking, Oakton Glass Company and Unique Custom Woodwork, Inc.

Michael Samaan stated that the proposal from Unique Custom Woodwork, Inc. for the installation of plexiglass by the Assessor's counter, Clerk's counters, GA counter and the receptionist's desk along with an estimate for the installation of an extension to the Assessor's countertop was included in the board packet. He recommended Unique Custom Woodwork, Inc. for this project as the lowest proposal with the estimate of \$3,625.00, which will be taken out of the Capital Fund.

See video at 3:25:48.

Trustee Carrabotta Motion to approve the proposal from Unique Custom Woodwork, Inc. for the installation of plexiglass by the Assessor's counter, Clerk's counters, GA counter and the receptionist's desk along with an estimate for the installation of an extension to the Assessor's countertop with the total estimate of \$3,625.00.

Supervisor Morask Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: New Business, Discussion/Potential Vote on Resolution 2020-3 as Proposed by Trustee Carrabotta

Supervisor Morask gave her statement on Resolution 2020-3, A Resolution Dollar for Dollar Matching Funds for Emergency Corona Virus Relief, being requested to be put on the Agenda by Trustee Carrabotta.

See video at 3:31:29.

Discussion.

Trustee Carrabotta Motion to adopt the Resolution 2020-3, A Resolution Dollar for Dollar Matching Funds for Emergency Corona Virus Relief with the discussed amendment.

Trustee Sweeney Second.

Attorney Krafthefer addressed the legal indications for the proposed resolution and discussion.

See video at 3:56:43.

Alderman John Moran (Establisher of the GoFundMe Page to Support Help Replenish the Maine Township Food Pantry) gave a response to the proposed resolution and conversation.

See video at 4:10:47.

Trustee Carrabotta Motion to withdraw the Resolution 2020-3.

Trustee Sweeney Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Trustee Carrabotta Motion to pay additional 10% funds to our social services agencies of what they received in December 2019 contracts.

Supervisor Morask Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Officials' Reports

Supervisor Morask      Motion to table Officials' reports.  
Trustee Jones            Second.

Motion on a roll call vote as follows:

Supervisor Morask      Yes  
Trustee Jones            Yes  
Trustee McKenzie        Yes  
Trustee Carrabotta      Yes  
Trustee Sweeney         Yes

Motion carried.

Agenda Item: Closed Session

None.

Agenda Item: Adjournment

Supervisor Morask      Motion to adjourn.  
Trustee Jones            Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 11:30 p.m.

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Maine Township Clerk